**Individual Activity Report for 20XX**

|  |  |
| --- | --- |
| Full Name  | **(Times New Roman, Size16, Bold)** |
|  |
| Division | **Division appellation (Times New Roman, Size14, Bold)** |
| Research Team N°. | XX | **Research team (Times New Roman, Size14, Bold)** |
| Project Title : | **(Times New Roman, Size12, Bold)** |

#### *Date : 20XX*

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| --- |
| 1. **Research activities**
 |
| * 1. **Scientific research**
 |
| (Times New Roman, Size 12)… |
| **a. Reminder of the tasks assigned to the research project** |
| (Times New Roman, Size 12)…..**On 2019**….**On 2020**….**On 2021**… |
| **b. Research project progress** |
| (Times New Roman, Size 12)……………………………………………………………………………………………………………………………….………………………………………………………………………………………………….…………………………………………….…….…………………………………………………………………………………………………………….…….…………………………….…….………………………… |
| **1-2. Technological development**  |
| **a. Reminder of the tasks assigned to the technological development** |
| (Times New Roman, size 12)……………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….…….…………………………….…….…………… |
| **b. Project progress** |
| (Times New Roman, size 12)……………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….…….…………………………….…….…………… |
|  |
| 1. **Research achievements and results**
 |
| **Publications (indexed in Thomson or SCOPUS) (Join as an appendix):** |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year.
2. Authors, "Title", Volume No., number of publications, start page - end page No., year.
 |
| **Non- indexed publication (Join as an appendix) :** |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year.
2. Authors, "Title", Volume No., number of publications, start page - end page No., year.
 |
| **Conferences aboard (Join as an appendix):** |
| 1. Authors, "Title," Conference theme, period from …to … 20XX, place.
2. Authors, "Title," Conference theme, period from …to … 20XX, place.
 |
| **Conferences in Algeria (Join as an appendix) :** |
| 1. Authors, "Title," Conference theme, period from …to … 20XX, place.
2. Authors, "Title," Conference theme, period from …to … 20XX, place.
 |
| **Patents. (attach a detailed technical data sheet of the patent):** |
|  |
| **Supervision (cite the framed and supported dissertations):**  |
| indicating the date and place of the membership and attaching the cover page |
| **Scientific reports (Join as an appendix):** |
| Full name, "Title”, year, |
| **Prototypes finalization, technological products, experimental devices, software:** |
| Briefly describe the achievement and attach a detailed report.……………………………….………………………………………………………………………………………………….………………………………………….………………………………………….………………………………………….………………………………………………………………………………………………….………………………………………………… |
|  |
| **3. Service provision, consulting, qualifying training and expertise** |
| Type of service / expertise | Used techniques | client | Period  |
| ………………………. | ………………………. | ………………… | ………………… |
|  |  |  |  |

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| **4. Responsibilities and functions** |
| In this section, mention your participation in project management, boards and commissions, the organization of activities of the Networked Center, etc. |
| **Project management** |
| …………………… |
| **Participation in the boards and commissions of the Center** |
| …………………… |
| **Organization of network research cooperation programs** |
| …………………… |
| **Participation in consultative and decision-making bodies in another institution** |
| …………………… |
| **Invitation to international congresses for conferences** |
| …………………… |
| **Invitation to juries of theses or evaluation of scientific works** |
| …………………… |